

The Hong Kong Polytechnic University

Subject Description Form

Subject Code	LGT6222
Subject Title	University Teaching/ Research Practicum
Credit Value	2
Level	6
Normal Duration	2-semester
Pre-requisite / Co-requisite/ Exclusion	Nil
Role and Purposes	Provide students with training opportunities in teaching and research supporting activities
Subject Learning Outcomes	Upon completion of the subject, students will be able to: a. Gain practical experience in teaching and research supporting activities
Subject Synopsis/ Indicative Syllabus	All PhD students who are not provided with the Assistantship under the University's Teaching Postgraduate Studentship Scheme, irrespective of funding source and mode of study, must complete two training credits before graduation. To earn one credit, students will be required to engage in teaching/ research supporting activities assigned by their Heads of Department or their delegates for six hours/ week in any 13-week semester.
Teaching/Learning Methodology	<p>Students are allowed to complete these two credits any time before they graduate. They can choose to complete these two credits in two different semesters or within the same semester, subject to the approval of the Chief Supervisor. The studentship recipients, who are required to take part in teaching/ research supporting activities throughout the year in their entire study period as their departmental training requirement, are allowed to fulfill part of the said departmental training requirement through the completion of these compulsory training credits. The studentship recipients who exit early with the MPhil award are still required to fulfill their departmental training requirement but it will not be credit-bearing.</p> <p>For students who are required to undertake teaching supporting activities, they should be required to complete the training programmes organized by the University's Educational Development Centre (EDC) and the English Language Centre (ELC) before the commencement of any teaching supporting activities. Students who are required to interact directly with students in English as a part of their duties in supporting teaching and learning must demonstrate their language competence to fulfill the intended duties to the satisfaction of the host department. All eligible students except those who are native English speakers will also be required to successfully complete a language training programme offered by the ELC before taking up any teaching supporting activities.</p>

Assessment Methods in Alignment with Intended Learning Outcomes	Specific assessment methods/tasks	% weighting	Intended subject learning outcomes to be assessed (Please tick as appropriate)					
			a					
	1. Continuous Assessment							
	Engage in teaching/ research supporting activities for six hours/week	100%	✓					
	Total	100%						
<p>Explanation of the appropriateness of the assessment methods in assessing the intended learning outcomes:</p> <p>The Head of Department or his/her delegate is required to (a) ensure that the activities are structured and can be assessed properly; and (b) submit, at the end of the training session, an assessment report on the performance of the relevant students, with details of activities undertaken and an overall assessment grade of Pass or Fail.</p>								
Student Study Effort Expected	Class contact:							
	• Teaching / Research supporting activities		156 Hrs.					
	Total student study effort		156 Hrs.					
Reading List and References	Subject to the contents of assigned teaching/research supporting activities							